



Minutes from ASP Operations meeting

Date: January 7, 2015

Present: Emmelia Wiley, Egon Frandsen, Ivali Lennert, Kunuk Lennert and Carl Isaksen

Absent: None

1. Station Nord 2015

- a. The VRS will also have a logistic person at the station while we are there. In leg 1+2 it will be John Lau Hansen, and in leg 3 it will be Morten Rasch. They will take care of the house logistics and the coordination to the STN staff.
- b. Since we still haven't got any information on the Joint Committee flights we are planning for sending as much cargo by the Danish air force and the rest of cargo and all people via Svalbard
 - i. There will be a cargo flight I February – ERF will check the date. All Lithium batteries CAO must go with this flight. That means they are to be shipped from Canada ASAP. EW will do.
 - ii. All other DG must follow the Lithium batteries above. Small amounts can later go with passenger flights - must not be CAO cargo.
 - iii. While we are in Svalbard next week we will try to have a meeting with Lufttransport - the company that fly from Svalbard to STN – ERF send the contact information to Kunuk – maybe Carl, Ivali and Kunuk can meet them Monday morning. We need to know if they can do the same work as Norlandair do in Iceland.
 - iv. ERF will send Cargo labels and cargo list to EW
- c. ERF will plan a meeting for the logistics before going to VRS/STN
- d. The Project field plan was presented with number of participants on each leg.
- e. Site manual. ERF will update it together with the VRS the week after the Svalbard course.
- f. Information scheme for the project. ERF will send it to the PI's this week, and need feedback before next Friday (January 16)
- g. SAR. When we have the information from the PI's we know who needs SAR. Ivali and Carl will get an offer from IF in Nuuk and send it to Canada.
- h. VISA. ERF will check the rules to Svalbard – don't think it's a problem – but we will check it.

2. Safety

- a. All Canadiens will go through the first aid, firearm and Skidoo course. In DK ERF needs to find a solution for the skidoo course. When we have the feedback from the PI's we can see who needs it.
- b. The safety course on Svalbard is running next week

3. Other Businesses

- a. Hope the new Operations person in Canada will have good technical skills

- b. CI, IL, KL and ERF are checking up on the answers to the information scheme while they are in Svalbard

4. Next meeting January 21, 2015