



## **Minutes from ASP Administration Meeting**

Date: September 7, 2017

Present: Peter Schmidt Mikkelsen and Linda Chow

Referee: Peter

### **1. ASP Handbook**

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### **2. Exchange of People / Visitors**

- PSM will go for Iceland / Greenland in October

### **3. Equipment / Purchases**

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### **4. Upcoming Field Campaigns**

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### **5. Others**

- ASP Annual Meeting will be held 22-23 January 2018 in Tromso, Norway
  - Leadership Team to come up with list of attendees
- LC need to register and book accommodation for SR and PSM for ArcticNet Annual Meeting in Quebec for December 2017

### **6. Next admin team meeting**

- October 5, 2017