

**Minutes from ASP Administration & Communications Meeting**

Date: June 7, 2018

Present: Peter Schmidt Mikkelsen, , Jennifer Hollar, Linda Chow

Missing: Lene Kielsen Holm, Peter Bondo Christensen, Egon Randa Frandsen

Referee: Linda Chow

**1. ASP Administration – General Updates/Discussion**

* Nothing new to report

**2. ASP Communications – General Updates/Discussion**

* Fieldwork will be starting soon in ARC
* Peter suggested that Communication Team be cc’d on Leadership minutes to be aware of upcoming fieldwork

**3. ASP Communications – Newsletter**

* Nothing new to report – next issue will be in the fall

**4. ASP Communications - Website**

* Peter to put November Leadership Meeting on website calendar as upcoming event

**5. ASP Communications - Social Media**

* Regular posting being done as news/events come in
* CEOS/UofM onboard the Amundsend conducting fieldwork, lots of pics coming in

**6. Next ASP Admin/Communication team meeting**

* Thursday, July 5, 2018