



Minutes from ASP Operations meeting

Date: October 6, 2016

Present: Emmelia Wiley, Carl Isaksen and Egon Frandsen

Absent: Non

Referee: Egon Frandsen

Agenda

1. Status on 2016
2. Follow up on Vancouver team Goals
3. Looking forward to Winnipeg 2016 – what to present and issues to discuss in Winnipeg
4. ASP webpage
5. Planning 2017
6. Cargo database
7. DG goods
8. Any other business

1. Status on 2016
 - 1.1. The field season in Canada and Greenland went very well. This year we had several projects running on different spots instead of one large campaign at one spot. It gives others challenges for sending cargo and to keep track of the progress in different projects from the logistic point of view.
 - 1.2. Cargo issues to follow up on:
 - 1.2.1. Ida Rosendahls cargo from Amundsen cruise. Maybe it's still in Quebec
 - 1.2.2. Keep track on the instruments (SBE 37 and Edge Tech releasers) bought by Cris in USA and directly delivered in DK. Can give problems with customs if we are not aware when it goes back to Canada. Until now it's deployed in Greenland until 2017.
 - 1.2.3. Return cargo from Nuuk. Wieter is packing cargo right now and it will go back to DK next week. Checkup that he also sends the cargo for Dorte Krause-Jensen in back to DK (Dorte and Wieter are emailing on this today – 07/10). Some of the cargo will afterwards continue to Canada, expected there in beginning of December.
 - 1.2.4. ITP Lithium battery from STN. It's still up there. ERF think that there haven't been a CAO flight since it hasn't returned yet. ERF will checkup at the Military at STN.
2. We discussed the status of the Operations team goals from the ASP meeting in Vancouver. Still problems to have the right information in time for early and efficient planning. Maybe we should make some check-lists for going in the field and for introducing new students to field work.
 - 2.1. Checkup on cargo at STRN and DNB. David Babb made a list at STN and ERF took some pictures of the CEOS cargo at DNB.
3. Put it in mind and have it on next meeting in November when we have the agenda for the ASP annual meeting in Winnipeg
4. We need to have more details on the ASP webpage before it's useful for Operations as a tool for the coming projects.
5. Nothing yet

6. We want to make some kind of database on the cargo. Discussed possibilities and challenges. Maybe we should give all boxes and separate things we send a unique number –Eg CEOS-0001, NUUK-0001 and ARC-0001. When a number is used it is unique for this item and can never be reused. But numbers can be inactive if they are not used any more. Maybe it could be done in google sheets or maybe in a database. Another possibility is to look for a system on the commercial market.
7. ERF will renew his IATA in February 2017. CEOS are sending the DG paperwork to a specialist in DG
8. Nothing
9. Nest meeting is November 3rd.