



Minutes from ASP Operations meeting

Date: November 6, 2019
Present: Emmelia Wiley (UoM), Dirk Mengedoht (AWI), Carl Isaksen (GNI) and Egon Frandsen (ARC)
Absent: Johnny Johansen (UiT)
Referee: Egon Frandsen

Agenda

1. Follow up on the Reykjavik meeting
 - Welcome to Johnny
 - ASP Homepage
2. Any cargo issues?
 - Customs handling
 - Mosaic
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3. Safety – how to proceed
4. Inventory issues
5. Any other issues
6. Meetings in spring 2020
 - Suggested schedule (Is it too often?):
 - January 8th
 - February 5th
 - March 4th
 - April 1st
 - May 6th
 - June 3rd

Should we meet on skype or in Vmeet video conference like below?

Minutes

Ad. 1

- a. Johnny was absent.
- b. ERF will update on the homepage within a few month
 - i. Remove Roadmap – some flow graphic instead
 - ii. Update site manual for Daneborg
 - iii. Update info text

Ad. 2

- a. Emmelia has some problem when sending samples to UK. UK add tax and they didn't accept "No commercial value" or very low value
- b. Emmelia and Dirk will work on return cargo from Mosaic when the time comes

Ad. 3

We will catch up on safety later

Dirk will send a link to Mosaic Safety roles

Ad. 4

Inventory. Emmelia and Egon will discuss CEOS inventory in DK after the meeting to get sorted out what is in DK. List of Dan's instruments from CEOS and list of missing instruments

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Ad. 5

ASP meeting in Reykjavik went well – good and relevant meeting. Good group and the amount of participants was fine.

Ad. 6

Ok every month – then we might skip some if not relevant. ERF will send invitation according to the list and the meetings will be on Skype.

Next meeting is December 4th – already in the Calendar