

**Minutes from ASP Laboratory Team Meeting**

Date: September 12tnd, 2024

Present: Marcos Lemes (UM), Egon Frandsen (AU), Zoe Walker (UC), David Capelle (DFO), Kitte Gerlich (AU), and Christien Laber (UiT)

Absent: Else Ostermann (GNI), Katharina Hamer (GNI), Sinhué Torres-Valdes (AWI), Jan Hoppema (AWI), and Björn Rost (AWI), Brent Else (UC), and Carolin Löscher (SDU)

Referee: Marcos

This is meeting has been taken online.

We have discussed below topics:

* Marcos (UM) had requested information such model of analyzer, volume required for the analyses, and addresses to be shipped via email previously. With that information on hands, we started the meeting showing that we have five Apollo SciTech and three Marianda instruments for this exercise.
* It was discussed protocol on how to prepare the samples to be shipped. Such as, no filtration and leaving equilibrating before sampling into small vials, and shipping with leaving about 1% headspace.

Please use Teams link <https://teams.microsoft.com/l/meetup-join/19%3aiaBWS_EnwxKky61JDxNP89AT3vq9AlgyUTHa4FP4Xpc1%40thread.tacv2/1681337140562?context=%7b%22Tid%22%3a%224f80dd0b-338c-4e4c-8a14-90446962f7b8%22%2c%22Oid%22%3a%2271262080-0ca9-4c08-ba54-444a9d0cbce3%22%7d> for the meetings

**IMPORTANT NOTE**: Next team meeting will be on October 10th 2024 at 15h00 CET